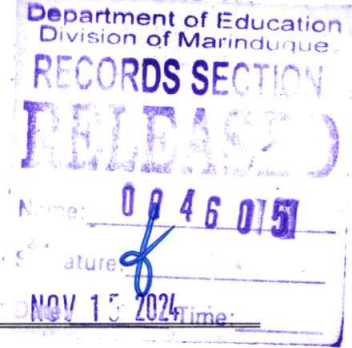





Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

TO: Asst. Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors (Santa Cruz South and Santa Cruz North)
School Heads Concerned
All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD
OIC, Schools Division Superintendent

SUBJECT: **STAKEHOLDERS' CONVERGENCE: FLEXING OF SCHOOL-BASED MANAGEMENT (SBM) INITIATIVES, SUCCESSES, AND PRACTICES**

DATE: November 13, 2024

1. Relative to the conduct of Stakeholders' Convergence on November 25, 2024 at Balar Events Place, this Office, through the Division SBM Coordinator, enjoins the inclusion of the Flexing of School-Based Management (SBM) initiatives, successes, and practices of the identified elementary and secondary school using audio-video presentation.
2. These materials should underscore the breakthrough strategies, successful initiatives, and best practices on SBM of the schools in the six dimensions of school operations. In addition, it must highlight strong collaboration with the school and stakeholders that led to the attainment of measurable improvements in student performance and addressed the gaps in education resources.
3. **Lipa Elementary School** and **Dolores National High School** are expected to submit the video presentation to SGOD-SMM&E on or before November 19, 2024.
4. Attached are the following for your reference.
Enclosure 1: Dimensions of School-Based Management (SBM)
Enclosure 2: Technical specifications of the video presentation and story board
5. For queries and clarifications, please contact Dr. Fretzie P. Alcantara, Senior Education Program Specialist – School Management, Monitoring and Evaluation (SMM&E) / Division SBM Coordinator thru fretzie.alcantara@deped.gov.ph or mobile number 0968-524-6494.
6. Immediate dissemination of and compliance with the contents of this Memorandum are desired.

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Lead to Excel. Excel to Lead."*



Malusak, Boac, Marinduque
Email: marinduque@deped.gov.ph
Tel. No.: (042) 754-0247 • Fax No.: (042) 332-1611
Facebook Page: DepEd Tayo Marinduque

Dimensions of School-Based Management (SBM)

The video presentation shall be anchored on the context of the six dimensions of SBM as described:

1. Leadership

- involves teachers, parents, and the community in decision-making processes, ensuring shared responsibility
- empowers teachers and staff to take on leadership roles
- builds leadership capacity within the school

2. Governance and Accountability

- engages the parents, students, local government units' community members, and alumni are actively engaged in school governance, planning, and program implementation.
- manifest active and functioning School Governance Council (SGC) or Parent-Teacher Associations (PTAs) that participate in school governance.
- ensures development and regular updating of School Improvement Plans (SIP) with measurable objectives

3. Learning Environment

- puts premium on the good condition in the infrastructure and facilities such as the condition of the school buildings, classrooms, and other school facilities that can impact on the learning environment
- creates a responsive learning environment that supports every student's unique learning journey and prepares them for future success.
- upgrade facilities and acquire necessary learning materials to create a more conducive learning environment.

4. Human Resource and Team Development

- utilizes resources and management teams to support both the academic and personal development of students.
- uses resources effectively, and staff are supported and motivated to achieve the best outcomes for students.
- establishes partnerships with stakeholders and community organizations to support educational programs and enhance resources.

5. Curriculum and Teaching

- customizes the curriculum to meet local community needs and contextualized learning experiences.
- implements differentiated teaching strategies to address diverse student needs, learning styles, and abilities.
- develops innovative programs that continuously explore and adopts innovative practices, such as new technologies or teaching methods, to enhance learning and management processes

6. Finance and Resource Management and Mobilization

- demonstrates efficient use of financial resources, budget management, allocating resources to priority areas such as teacher training, learning materials, and infrastructure.
- utilizes strategies to diversify funding sources and ensure the financial sustainability of the school.

Enclosure 2

A. Technical Specifications of the 5-Minute Video Presentation

Technical specifications to consider for optimal quality, compatibility, and performance:

1. Resolution
 - Standard HD (720p): 1280 x 720 pixels
 - Full HD (1080p): 1920 x 1080 pixels
 - 4K (2160p): 3840 x 2160 pixels
2. Aspect Ratio: 16:9
3. File Format: MP4
4. Frame Rate: 30 fps
5. Audio Specifications: 44.1 kHz

B. Story Board of the 5-Minute Video Presentation

1. Introduction (Profile of the school)
 - School name and brief historical background
 - Statement about the school's commitment to excellence in education.
 - School Demographics
 - Facilities and Resources
 - Notable achievements or recognitions related to education
 - Teaching and Administrative Staff
 - Summary of school's strengths and unique qualities.
2. School's Situation
 - Present the current state of the school which highlights the SBM initiatives, successful strategies, and best practices on the dimensions of school operations
 - Show how these practices addressed specific urgent issues, and challenges that the school is currently facing.
 - Mention the steps taken to implement these breakthrough strategies.